



The Navajo Nation
Yideeskáadi Nitsáhákees

DR. BUU NYGREN *PRESIDENT*
RICHELLE MONTOYA *VICE PRESIDENT*

MEMORANDUM

TO: Navajo Nation Executive Branch
Division, Program, & Department Employees

FROM:


Dr. Buu Nygren, *President*
THE NAVAJO NATION

DATE: November 30, 2023

SUBJECT: Two (2) Hour Winter Weather Delay for Friday, December 1, 2023

This memorandum serves as an official notification that all Navajo Nation Executive Branch employees, permanent and temporary, are granted **Two (2) hours of Administrative Leave** from 8:00 a.m. to 10:00 a.m. on Friday, December 1, 2023.

Due to severe winter weather road conditions tonight, we will be on a two-hour delay to ensure our employees are able to travel safely to their worksites. Drive carefully and notify proper authorities of any emergencies that may occur due to this weather. Essential service workers, first responders, and other emergency personnel will continue to follow their regular schedules, unless arrangements are made with an immediate supervisor.

Please check on our elderly and vulnerable relatives to ensure they are in a warm place, are safe, and have the necessary supplies during this severe winter storm. Should you have immediate questions, please contact Chief of Staff Patrick Sandoval at (928) 871-7244. Thank you.

XC: *Legislative Branch*
Judicial Branch
OPVP File